HSAC Draft timeline for funding deliberations
2013-2014

Steps	When	Notes
Initial discussion with HSAC-how do they want to use outcomes/performance numbers in funding deliberations	HSAC February 21, 2012	Currently contract goals = 2 Timely quarterly reports = 2 Timely outcomes = 1 Change to 10 Pts ½ outcome ½ financial
Financial Information DU authority to assign scores for financial & outcomes?	HSAC February 21, March 20, 2012	Keep/change/abolish? DU follow up with Iwen/are we asking the right questions?-
Iwen/Terry –info on General Fund	Not until after Council retreat-not yet scheduled	When will we know if cuts likely?
Confirm no capital applications/all $ Housing Repair	HSAC February 21, 2012	KB do HRAP summary, present other options for capital funding
Begin discussions on how funds are allocated among Result areas	HSAC February 21, 2012	Provide soft targets from last cycle, and Result areas list of agencies with scores
Decide what HSAC wants to have in application packet (aside from completed application) Assume notebook with the agencies to rate. Make available all apps? • What format – Notebooks or electronically? • What input do you want from staff? • What will be available through new software?	HSAC March 20,2012 4/26 applications due. Looking at having notebooks available starting 5/15- 5/25	Required attachments to the application are: • 2012 YTD budget or financial statement • At least one of: cover letter to audit, mgmt letter that came with audit, most recent audit, or audited financial stmt • Proof of non profit status • Business continuity Plan/Emergency Preparedness Plan (F/up in off year?) • Demographic table for each program

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Steps	When	Notes
Review final on line application	HSAC March 20, 2012	Walk through app with HSAC
Addressing the human factor: • Mechanism for ensuring all key services are funded? • Any set asides? For capacity building, or $5,000 – $10,000 for HSAC to allocate as a group after they see proposed funding recommendations? E.g. if previously funded agency didn't get funded, does good work but had volunteer grantwriter?	March 20, April 17 HSAC Subregional funding efforts? SKCHS, Communities Count?	KB to discuss with Terry for ideas Linda &Rob input on other suggestions to address human factor /tweaks to existing suggestion DU f/up with other cities on how they do it. Given efforts in 2011 and availability of Nathan and staff in 2012, do we need to make provisions for capacity building? Make a 10th result-Continuum of Services?
Disclosure of conflicts of interest	Discuss in April, send out list 4/30 of applicants to verify no new conflicts	Assume Elyn will declare for Consejo. Now that Alicia with KC, shouldn't be DV conflict. Need to determine before notebooks assembly beginning 5/1, team assignments
Rating tool discussion/changes	HSAC April 17, 2012	DU provide assessment of how it matches or doesn't match current application, suggested changes
Make final changes to rating tool. Practice use of rating tool	HSAC May 15, 2012	
Discussion-rating decision based on application only? Will any clarifying questions be allowed?	HSAC May 15, 2012	If clarifying questions, will need to be to DU by end of May to get answers and info back to HSAC. Timeframe doesn't work for this
Finalize "soft" funding targets by Result area	HSAC May 15, 2012	
Confirm rating team assignments	HSAC May 15, 2012	
Notebooks (whatever media) distributed	May 22nd or May 25-	
Establish deadline for submitting rating sheets	HSAC May 15, 2012	
Funding deliberations	June 18 and 19th	
Develop contingency plan in case GF or CDBG cut	HSAC July 17,2012	